

TudHub Creator Guide: Uploading Resources

This guide shows you how to share your teaching resources on TudHub, the learning hub by Tudlin. It covers becoming a creator, creating each type of resource, sending it for review and what happens after it goes live. In this guide, words you click in TudHub are underlined.

1. Before you start

Who can be a creator

Creators are teachers who share resources on TudHub. Any teacher account can become a creator. Creators are also TudHub tutors: you can review the solutions students send in your subjects and give them feedback.

Becoming a creator

- Sign up for a free TudHub account as a teacher, or log in.
- Open My resources in the sidebar.
- Read the creator terms, tick the box to agree, then click Become a creator & tutor.
- You can now create resources, take tutor requests and see your earnings.

What you need

- The curriculum and subject your resource is for, and the topic if it covers one topic.
- Material you created yourself, or have permission to share.
- For papers: the paper saved as a PDF file.

2. Creating a resource, step by step

Step 1: Open the form

Go to My resources and click New resource. Your work is not public until it has been reviewed and approved.

Step 2: Choose where it belongs

- Curriculum: for example Senior High or IB Diploma.
- Subject: required. Students find resources by subject.
- Topic: optional. Choose the unit or topic from the syllabus, or leave it as the whole subject.

Step 3: Choose the type

The type decides what you add and how students open it.

- Notes: written lessons with headings, examples and images.
- Worksheet: practice sheets for class or homework, written or as a file.
- Mock exam paper: a full mock paper. PDF only.
- Past paper: a real past exam paper. PDF only.
- Flashcards: question and answer cards with a short explainer.
- Quiz: multiple-choice questions with instant answers.
- Exercise: questions that need written answers, marked by Tudi AI or a tutor.
- Video, Slides, Guide or Other: written content and/or an attached file.

Step 4: Write the title and summary

- Title: clear and specific, for example "Quadratic equations: full notes".
- Summary: one or two sentences shown in lists and search. Say what the resource covers and who it is for.

Step 5: Add the content

What you add depends on the type you chose.

Notes, worksheets, slides, videos, guides and other resources:

- Write in the content editor. Use headings to split the resource into parts.

- Use the toolbar to add bullet lists, coloured Sections (for example Key points or Worked example), images, quick quizzes, and Google Slides, Quizlet or YouTube links.
- You can also attach a file: PDF, Word, PowerPoint, Excel, images, MP4 or MP3, up to 50 MB.

Mock exam papers and past papers:

- Upload the paper as a PDF. Other file types are not accepted for papers.
- Students read it in TudHub's paper reader with a page counter, zoom and an exam timer.

Flashcards:

- For each card add the question (front) and the answer (back).
- Add an optional explainer: a line or two on why the answer is right or how to remember it.
- You can attach an image to any card.

Quizzes:

- For each question add 2 to 6 options and tick the correct one.
- Add an optional explanation that students see after they answer.

Exercises:

- Add each question with its marks.
- Add a marking guide: the model answer and the points that earn marks. Students never see it. Tudi AI and tutors use it to mark answers.

Writing questions with AI (flashcards, quizzes and exercises):

- Click [Write questions with AI](#) (or [Write flashcards with AI](#)).
- The AI writes from the subject's syllabus. You can also upload a document, such as your notes or a chapter, for it to write from. The document is only used for this and is not saved.
- Choose 3, 5 or 10 items. Each run costs 10 energy.
- Always read and correct what the AI writes before you save.

Step 6: Add a cover image (optional)

The cover shows on resource cards. A wide image (16:9) works best. Without one, the subject's artwork is used.

Step 7: Choose who can see it and how it opens

- Who can see it: Everyone, Students only, or Teachers only (for answers, marking schemes and teaching notes).
- Access: Free, or Premium. A Premium resource opens with energy. You choose how much energy it costs, and you earn each time a learner opens it.

Step 8: Save or submit

- [Save draft](#) keeps your work private so you can finish it later.
- [Submit for review](#) sends it to the TudHub team.

3. Making images for your resource

Below the content editor, the image generation section can make an image for you. Type what you want and choose a style:

- Doodle: a simple black and white sketch.
- Coloured Drawing: a clean drawing in one colour.
- Diagram: a labelled diagram, such as a circuit or a graph.
- Draw: draw it yourself on the canvas.

Try again until you like it, then click [Keep in content](#) to place it in your resource, or [Keep as cover](#) to use it as the cover image.

4. Publishing a paper from the Test Builder

If you built a paper in the Exam Builder, you can share it without exporting it first.

- Open the paper and click [Publish](#).
- Choose PDF to publish it as a mock exam paper, or Word to publish it as a downloadable worksheet.
- Add the title, summary, subject, who it is for and the access, then click [Publish for review](#).
- Only the question paper is published, never the marking scheme.

5. Review and status

Every resource is checked by the TudHub team before it goes live. You can follow it in [My resources](#):

- Draft: saved, only you can see it.
- In review: waiting for the TudHub team. You can still edit it or withdraw it.
- Published: live on TudHub for learners.
- Rejected: sent back with a note. Make the changes and submit it again.

If you edit a published resource, it goes back for review and is hidden until it is approved again.

6. Quality checklist

Check these before you submit:

- The title and summary say clearly what the resource is.
- It is in the right curriculum, subject and topic.
- The content is accurate and follows the syllabus.
- Spelling, maths and diagrams are correct.
- Flashcards have one idea per card, and quiz answers are marked correctly.
- Exercises have marks and a full marking guide.
- Papers are clear, complete PDFs.
- Images are clear and help the learner.

7. Rules for creators

- Only share material you created yourself or have permission to share.
- Keep content accurate, respectful and suitable for students.
- Do not include personal information about students or other people.
- Tutor feedback must be your own work and must be sent within 24 hours of the request.
- TudHub may unpublish resources that break the creator terms.

8. Earnings and tutoring

- Open [Earnings](#) to see what you have earned from Premium resources and tutor feedback.
- Add your Mobile Money or bank details in [Earnings](#) to receive payouts.
- Open [Tutor requests](#) to take students' solutions in your subjects and send your feedback.

9. Need help?

Contact the TudHub team on kyde@tudlin.com or WhatsApp: +233 59 495 5819.